



ALS Network

TITLE:	Ventura and Santa Barbara Counties, Regional Care Manager
REPORTS TO:	Sr. Director of Care Services, SoCal and Hawaii
OFFICE LOCATION:	Remote, requires field work
STATUS:	Full- Time/Exempt
PAY RANGE DOE:	\$70,720 - \$81,120

GENERAL DESCRIPTION:

The Regional Care Manager for Ventura and Santa Barbara Counties will serve ALS patients and families in a variety of areas including psychosocial support, information and referral, and advocacy surrounding health issues and insurance questions. The Regional Care Manager will guide and monitor patients and families through the progression of the illness, refer patients and families to community services, facilitate monthly support groups, serve as liaisons to ALS Clinics, and assist with the implementation of treatment recommendations made by clinic staff. Under the direction of ALS Network leadership, they also represent the Organization, as needed, in statewide initiatives related to mission priorities of care services, advocacy, and research.

ESSENTIAL JOB RESPONSIBILITIES

Monitor and assist ALS patients, families, and caregivers in the counties of Ventura and Santa Barbara (and a small part of Los Angeles County), in alignment with organizational protocols and productivity expectations. Assess the psychosocial needs of patients, families, and caregivers. Provide appropriate counsel, information, and referrals including assistance with:

- Adjustment to diagnosis.
- Coping with the challenges of the disease.
- Managing the transitions of the illness.
- Ongoing guidance and psychosocial support to patients and families via phone, texting, email, Zoom or in-home visits.
- Facilitate equipment acquisition to assist with mobility, safety, respiration and communication through insurance or equipment loan program in alignment with ALS Network protocols.
- Responsible for coordinating the timely completion and submission of grant-related and ALS Network expense reimbursement paperwork
- Collaborate closely with the Senior Director of Care Services for approval of equipment and direct assistance expenditures on behalf of clients.
- Other administrative duties as assigned.



Provide information, referrals and access to equipment and services

- Provide referrals to ALS Certified Centers and Clinics · Inform patients and families about ALS Network services.
- Serve as an advocate for patients and families.
- Facilitate or arrange/oversee support groups.
- Provide information and referrals to health, community, and financial services.
- Provide referrals to local home health agencies and other vendors for services such as respiratory, social work or occupational therapy.
- Serve as an ALS Network and client liaison to the healthcare, research, and advocacy-related community
- Represent the ALS Network at ALS clinics, providing information regarding ALS Network services & events and assisting people with ALS implementing clinic recommendations at home and in the community.
- Establish and foster strategic community and professional partnerships and collaborations, including designing, planning, and delivering relevant training.
- Maintain relationships with local neurologists and other providers through outreach activities.
- In collaboration with ALS Network Leadership, represent the ALS Network in Ventura and Santa Barbara County-based initiatives connected to local research and advocacy

DESIRED BACKGROUND/SKILLS/KNOWLEDGE:

- Currently residing in Ventura or Santa Barbara County.
- Familiar with local community resources.
- A bachelor's degree in a healthcare discipline, or at least 5-7 years of experience working with individuals living with significant disability or impairment.
- Excellent attention to detail, sensitivity to disability issues, timely data tracking and reporting.
- Must possess the ability to work independently from home and commute to local area hospital-based clinics and client's homes.

WORKING CONDITIONS:

- This position is hybrid, home based position with attendance at local multi-disciplinary clinic, with an occasional in-office weekday requirement, and evening or weekend hours for events and meetings.
- Direct service to ALS patients, families and caregivers can be provided by phone, email, virtual meeting platforms, and in-person visits to patients' homes.

PHYSICAL REQUIREMENTS:

- Moderate and occasional lifting, pushing, pulling or exerting force of up to 25 pounds.
- Regular sitting and standing associated with a normal office environment.
- Regular reaching with hands and arms.
- Frequent and repetitive manual dexterity needed for using a cellphone, tablet, and computer keyboard.
- Occasional need to stoop, kneel, or crouch.



TRAVEL:

- Valid California Driver’s License and auto insurance.
- Must have reliable transportation.
- Occasionally, local, regional, and limited national travel are required.

DISCLAIMER

This job description is not to be considered an offer of employment or a contract for employment. This means we may change the terms and conditions of employment at any time, with or without advance notice or cause. It also means employees may terminate their employment with the organization at any time. All employees must comply with and adhere to our policies and procedures. This job description may be changed by ALS Network at any time. Any concerns should be reported to the CEO as soon as possible.

Note: ALS Network is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without discrimination with regard to race (including protective hairstyles and hair texture), religion (including religious belief, observance, dress or grooming practices), creed, color, sex, sex stereotype, pregnancy, childbirth or related medical conditions (including breastfeeding), age (40 years or over), sexual orientation, gender, gender identification and expression, transgender status, transitioning employees, physical or mental disability, medical condition (including cancer), genetic characteristics, genetic information, family care, reproductive health decision-making, marital status, registered domestic partner status, enrollment in any public assistance program, status as military, or as a veteran or as a qualified disabled veteran, status as an unpaid intern or volunteer, ancestry, citizenship, national origin, protected medical leaves (including a request for or approval of leave under applicable leave of absence laws), domestic violence victim status, political affiliation, or any other classification protected by laws. ALS Network is committed to recruiting a broadly diverse pool of applicants for this position.

Interested candidates should submit a cover letter *and* resume to: jclaxton@alsnetwork.org

No phone calls, please.